



AAPINA RESEARCH GRANT

(\$5000)

GRANT GUIDELINES

GOAL: The goal of the AAPINA Research Grant Program is to provide funds for pilot and feasibility studies in preparation for larger grant applications.

ELIGIBILITY/REQUIREMENTS: The Principal Investigator (PI) eligible to receive AAPINA Research Grant Support funds must:

1. Have been an active AAPINA member for two consecutive years PRIOR to the application and currently hold an active membership.
2. Have a full time appointment in an academic institution
3. Provide evidence of a program of research
4. Primary capstone or dissertation projects are not eligible
5. Submit a CV, Research Proposal focusing on AAPI population (5-6 pages), including budget; an essay addressing research potential; and commitment to serving AAPINA (1 page)
6. Submit two letters of recommendation from either the applicant's director, supervisor, or mentors addressing the following areas: 1) research performance, 2) leadership, and 3) commitment to diversity
7. Submit a midterm and final report and present findings at the next AAPINA Conference
8. Show progress towards submitting for large external funding (\$50,000 or more). If funds are not expended in 12-18 months, the account will be closed, and funds used to support other studies.
9. Reference support of AAPINA on all publications and presentations

APPLICATION PROCEDURES/CHECKLIST

1. Proposal Application with a focus on AAPI population (APPENDIX A)
2. Biosketch
3. Personal essay
4. Two letters of recommendation

SELECTION OF RECIPIENTS

1. The selection by the Scholarship and Awards Committee will be based on the applicant's proposal, potential for future funding, leadership skills, and participation in AAPINA.
2. The Committee will assign at least 2 Reviewers who will evaluate the proposal using the Evaluation Criteria (based on current NIH criteria) (APPENDIX B)
3. The Committee will make a decision on the awardee(s) and send a written recommendation to the Executive Board, who will make the final decision to award and notify the Committee.
4. The President of AAPINA will notify the awardee(s)
5. Funds will be made available following documentation of IRB approval in the form a check to the awardee. He/she will have to pay applicable taxes on it.

TIMELINE FOR APPLICATION

Application deadline: December 10

Deadline for Committee decision: January 7

NOTICE OF THE AWARD

The awardee must present their results at the Spring Annual AAPINA Conference.

SUBMISSION

Chairperson of the Scholarship and Award Committee

Please provide the complete application information electronically in one e-mail (**AATN: AAPINA Research Grant**). The complete package should be sent to the Awards Committee Chair, Dr. Rei Serafica at reimund.serafica@unlv.edu.

APPENDIX A

Application Format

The application format is based on the NIH 398 application.

The application for AAPINA Research Grant Funding is composed of four sections, each of which is described as follows. Incomplete applications will be returned without review.

1. **Abstract, Performance Sites, and Key Personnel**

Please use Form Page 2 of the NIH 398 application, or follow the same format on blank paper. Available at <http://grants.nih.gov/grants/funding/phs398/phs398.html>

2. **Biosketches (FF)**

Please use The Biographical Sketch Form Page to provide biosketches for all investigators, including consultants, or follow the same format on blank paper. Available at <http://grants.nih.gov/grants/funding/phs398/phs398.html>

3. **Budget**

Provide a detailed budget with justification of all expenses (not to exceed one page).

4. **Research Plan**

The research plan must not exceed 5 pages, and should include specifically the following 4 items:

a. **Specific Aims**

List the broad, long-term objectives and what the specific research proposed in this application is intended to accomplish. State the hypothesis to be tested or the research questions to be answered.

b. **Background and Significance**

Briefly sketch the background leading to the present application, critically evaluate existing knowledge, and specifically identify the gaps that the project is intended to fill. State concisely the importance and health relevance of the research described in this application. In your discussion of significance, include how the proposed study will lead to future extramural funding.

c. **Preliminary Studies/Progress Report**

Use this section to provide an account of the principal investigator's preliminary studies pertinent to the application and/or any other information that will help to establish the experience and competence of the investigator to pursue the proposed project. Use this section to describe the fit between this project and your research trajectory. Supporting information can be included as an appendix if needed.

d. **Research Design and Methods**

Describe the research design and the methods and procedures to be used to accomplish the specific aims of the project. Identify sampling methodology and/or sampling frame. Include a discussion about the inclusion of women, minority or children in your sample. Identify whether you have obtained IRB approval or if that application is pending. Include how the data will be collected, analyzed, and interpreted. Describe any new methodology and its advantage over existing methodologies. Discuss the potential difficulties and limitations of the proposed procedures and alternative approaches you may have considered to achieve the aims.

As part of this section, provide a tentative sequence or timetable for the project. Point out any procedures, situations, or materials that may be hazardous to personnel and the precautions to be exercised.

Organization of items a-d above should answer these questions:

- (1) What do you intend to do?
- (2) Why is the work important?
- (3) What has already been done?
- (4) How are you going to do the work?

e. **References**

f. **Appendices**

Include all data collection instruments, letters of agreement from outside agencies, and consultant letters.

g. **Goal Statement**

Include your research/scholarship goals and a statement of the relationship of the intramural request to meet those goals (not to exceed 300 words).

Gender, Minority, and Children inclusion for Research Involving Human Subjects

Note that the NIH policy is that women, members of minority groups and their subpopulations, and children must be included in all NIH-supported biomedical and behavioral research projects involving human subjects, unless a clear and compelling rationale shows that inclusion is inappropriate with respect to the health of the subjects or the purpose of the research. Thus, investigators considering future NIH proposals should anticipate the need to supply these data for the pilot sample.

APPENDIX B

EVALUATION CRITERIA
AAPINA SCHOLARSHIP AND AWARD COMMITTEE
Reviewer Comments & Overall Impact Rating

Reviewer:
Applicant:
Grant Title:
Amount Requested: \$
Overall Impact Score:
SUMMARY:

Date of review:

(NOTE: please use scoring criteria from Overall Impact Table below in determining your rating)

AREA	REVIEWER COMMENTS
Abstract, performance sites and key personnel	
Biosketches	
Budget	
Specific Aims	
Background & significance including potential for future funding and potential for advancing health and health care for AAPI	
Preliminary studies/Progress report	
Research design & methods	
References	
Appendices	
Goal statement	

Overall Impact or Criterion Strength	Score	Descriptor
High	1	Exceptional
	2	Outstanding
	3	Excellent
Medium	4	Very Good
	5	Good
	6	Satisfactory
Low	7	Fair
	8	Marginal
	9	Poor
Other Designations for Final Outcome		
AB	Abstention	
CF	Conflict of Interest	
DF	Deferred	
ND	Not Discussed	
NP	Not Present	
NR	Not Recommended for	